

The Rotary Club of Hagerstown Charitable Foundation, Inc.

2025 Capital Improvement Funding Application

Organization: _____

Address: _____

Phone: _____

Email: _____

Contact: _____

Are you tax exempt under Section 501(c) (3) of the Internal Revenue Code of 1954?

_____ Yes _____ No

If yes, submit proof. If not, we cannot grant money to your organization. The name of the organization must be identical to the entity named on the 501(c) (3) IRS determination letter.

Has applicant filed form 990? _____ Yes _____ No

Current Annual Budget: \$ _____

Please attach copy of latest annual financial statement.

Please attach list of officers and Board of Directors.

Amount Requested: \$ _____

How funds are to be used (**capital improvements only**):

Please describe what your organization has done (2022 – present) to support fundraising efforts for the foundation. This can include selling tickets, sponsorships and active participation at our signature fundraising events.

Please attach additional statements, if necessary.

Authorized Signature: _____

Title: _____

Date: _____

Note: One completed copy of the application is to be delivered no later than 4pm on Tuesday, April 16, 2025 to:

Hagerstown Rotary Foundation
c/o Jodi Austin
Albright, Crumbacker, Moul and Itell
1110 Professional Court, Suite 300, Hagerstown MD 21740

Email questions only to: jaustin@albrightcpa.com

Note: Applications must be **hand-delivered** by applicant directly or delivery service only to address above. No form of application will be accepted by email.

Applications received after this deadline will not be considered.

Funds will be distributed on June 18, 2025 at our regular Rotary meeting held at the American Legion, 405 Northern Avenue, Hagerstown, at 12 noon. **All notifications will be made by May 29, 2024.** We request that recipients send a representative from their organization to this meeting in order to be recognized and to receive the allocated monies.